**TERMS OF REFERENCES FOR SOCIAL WORKER**

**1. Job Brief:** ABS is looking for an enthusiastic Social Worker to foster and facilitate the early intervention for Children with Disabilities. Providing early intervention to Children with Disabilities includes developing IEP (Individual Education Plan), implementing and assessing children’s growth and goals.

**2. Duties and Responsibilities**

* Provide early intervention services to children with disabilities and their families within a center-based programme.
* Assess and provide intervention to children with the following disabilities/difficulty: autism spectrum disorder, global development delay, Down syndrome, Receptive and expressive language delay/disorder, stuttering, dyspraxia cerebral Palsy and Speech and Language delay.
* Conduct individual, group and joint therapy sessions.
* Provide outreach program to children in community to assist them within their natural environments (e.g., Preschools, kindergartens, childcare centers and home).
* Develop Individual Education Programs (IEPs) that reflects priorities of the children and families.
* Provide health, learning and education related advice and recommendation to families.
* Contribute to smooth transitions of families who are accessing new services, including families leaving the early intervention center.
* Prepare and present workshops and training as required to families and other professionals.
* Regular Feedback to parents to monitor child’s progress and development.
* Maintain and establish positive relationships with clients, families and relevant professionals.
* Maintain children’s data for research purpose and program implementation
* Refer children with disabilities to additional medical, educational and social services
* Work in partnership with families and offer ongoing collaboration in support of each family’s goals for their child
* Support organization in raising funds and resource mobilization.
* Able to multitask various programs
* Any other tasks assigned by Executive Director

#### ****3. Qualification****

#### Minimum of 12 passed out with practical experience of working with Children with Disabilities.

**4. Grade/Pay Scale Range:** P5 level (Nu.20995-420-27295)