** ABILITY BHUTAN SOCIETY**

Affix Passport size Photograph

**EMPLOYEE APPLICATION FORM**

(Fill in BLOCK letters only)

1. Full Name: Sex: M F
2. Village/Thromde: Geog: Dzongkhag:

Thram No: House No:

1. Date of Birth (DD/MM/YYYY):

Nationality: Citizenship ID No:

1. Post Applied For:
2. Email Address:
3. Contact Tel/Mobile. No:
4. Declaration:

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl No** | **Particulars** | **Yes** | **No**  |
| 1 | I have been convicted of a criminal offence/corruption charge or is under criminal offence/corruption charges; |  |  |
| 2 | I have been terminated or compulsorily retired from the civil service, a Govt. corporation or project |  |  |
| 3 | I have voluntarily resigned from the civil service at a same or higher position category |  |  |
| 4 | I have been adjudged medically unfit for employment by a competent medical doctor |  |  |
| 5 | I have intentionally provided false information in the application for employment or used fraudulent practices in the recruitment process; |  |  |
| 6 | I have furnished fake/forged testimonials/documents; |  |  |
| 7 | I have failed to furnish testimonials as required  |  |  |
| 8 | I have obligation to my former Agency |  |  |

1. Academic Qualification: (Please start with the institute last attended)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name of institute** | **Subjects** | **Level of qualification** | **Aggregate %** | **Start date** | **End date** | **Country** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. Training

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of institute** | **Field of study** | **Duration** | **Start date** | **End date** | **Country** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. Employment History

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Organization** | **Position held** | **Period** | **Appointment status** | **Place served** | **Reason for change** |
| **From** | **To** |
| **Past employment:** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Present employment: (attach No Objection Certificate)** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. **Declaration:** I hereby declare that the information given herein is true and complete to the best of my knowledge. In the event of detection of false or misleading information, I understand that ABS shall withdraw/terminate my service without any recourse; confiscate all my transcripts/testimonials; debar from seeking employment in ABS; and prosecute in the court of law for legal actions. I also undertake to abide by all the Rules and Regulation

**12. Oath of Allegiance:** I pledge to serve ABS with *Lue-Nga-Yi-Sum*

**Date: Signature of Applicant**

 **(Affix Legal Stamp)**

**Note 1:** *This form should be accompanied by the following documents:*

1. *Copy of citizenship Identity card;*
2. *Copies of academic transcripts and certificates;*
3. *Copies of relevant training certificates;*
4. *Medical fitness certificate;*
5. *No objection certificate, if employed;*
6. *Ensure that online security clearance certificate is valid;*
7. *Copies of certificate on Extra-Curricular Activities; and*
8. *Any other documents specified in the vacancy announcement.*

**Note 2:** *All original documents should be produced during the time of interview*

 **For use by the Ability Bhutan Society**

Verified by:

Name:

Position Title

Signature